

Piedras Blancas Light Station Association
Board of Directors

UPDATE IN LIEU OF AUGUST MEETING

Announcements: "In addition to the responsibilities of being PBLSA Treasurer, Harry Thorpe also will assume the responsibilities of the PBLSA Secretary with the understanding that Holly Gant will continue to perform as the recording secretary for the PBLSA Board meeting minutes." Approved by consensus via email 8/14/16.

Reports:

1. Secretary Report (Holly Gant – Minutes from July 27, 2016 (attachment 1)
2. Financial Status and Treasurer's Report (Harry Thorpe- attachment 2)
3. Gift Shop Report (Holly Gant - attachment 3)
4. BLM Update (Ryan Cooper – attachment 4)
5. Tower Update (Jim Harris- attachment 5)
6. National Monument (David Cooper- attachment 6)
7. Power Lines (Zale Schuster)

New Business:

None

Old Business:

None

Discussion Items:

None

Attachment 1: Secretary Report

Piedras Blancas Light Station Association
Minutes
Rabobank Conference Room - Cambria, CA
July 27, 2016

Board Members in attendance: Tim Postiff (Vice Chair), Harry Thorpe (Treasurer), Jim Harris, John Brass, Gary O'Neill, Zale Schuster

Board Members absent: David Cooper, Jodie Nelson (BLM)

Others present: Ryan Cooper (BLM), BLM Interns Drew and Lexi

Tim Postiff called the meeting to order at 5:57 pm

Announcements: Nomination for Chair. M/S/P approved Jim Harris as Chair. Gary was previously voted to the board via email. Zale Schuster M/S/P approved to the board.

Approval of the Agenda: Agenda was approved with consensus.

Reports:

1. Secretary Report- *M/S/P Minutes of June 22, 2016 approved.*
2. Financial Status and Treasurer's Report - See attached. There is currently 25-30K approved for the FSB.
3. Gift Shop Report- See attached. Jim asked the GS Committee to propose ideas for tours to end at the gift shop to allow for more time to shop.
4. BLM Update- See attached.
5. Membership Report- See attached.

Old Business:

1. Tower Update- See attached. M/S/P approved fund proposal from Shoreline Engineering not to exceed 30K.
2. National Monument- See attached.

New Business:

None

Discussion Items:

1. PG&E- Zale to head project to bury power lines along entrance road. Will work with the county and PG&E to move forward.

Board meeting adjourned at 7:35 pm

Attachment 2: Treasurer's Report – Harry Thorpe

TREASURER'S REPORT for June 2016 (Revised)

1. OPERATIONS INCOME: Last Month: **\$4,184.97*** YTD: **\$21,161.71**

PROFIT: Last Month: **<\$10.02>**** YTD: **\$4,254.30**

BLM SUPPORT EXPENSE: Last Month: none YTD: \$8,461.60

BALANCES: H. O. Bank: \$65,476.83 ASAP: \$54,272.01

* Donations, memberships, bricks: \$1,062.47

** Physical inventory (SA): \$600, Depreciation (SA): \$388, Amortization (SA): \$333.50

2. INVESTMENT BALANCE – FIDELITY INVESTMENTS

<i>Month</i>	<i>Beg Bal</i>	<i>Market Chg</i>	<i>Div/Int</i>	<i>Deposit</i>	<i>W/D</i>	<i>Ending Bal</i>
June 2016	578,052.76	3,581.71	1,159.69	--	--	582,794.16
May 2016	577,418.03	<320.02>	954.75	--	--	578,052.76
Apr 2016	572,360.74	4,258.27	799.02	--	--	577,418.03

3. OTHER:

- Audited June transactions and made adjustments.
- Drafted co-op extension letter and submitted it to BLM – now under review by Ryan/BLM.
- Finalized computer configuration – Holly ordered software from Staples.
- Filed SF270 for gate – transferred funds (\$45,000).
- Held investment committee meeting – no changes were made.
- Successfully upgraded to Quicken 2016 – downloads worked.
- Followed up on FSB, gate, tower – need to get commitments on dates.
- Holly completed 6-month physical inventory – posted adjustments.
- Discussed workers' comp insurance with broker – awaiting bids.
- Drafted SF424 redefining busing pilot funds – waiting for Ryan's decision.

Harry M. Thorpe, Jr.

TREASURER'S REPORT for July 2016

1. OPERATIONS INCOME: Last Month: \$4,609.00 YTD: \$25,770.71

PROFIT: Last Month: \$120.21* YTD: \$4,374.51

BLM SUPPORT EXPENSE: Last Month: \$292.35 YTD: \$8,753.95

BALANCES: H. O. Bank: \$71,898.30 ASAP: \$47,772.01

* Website (A): \$360, Beacon Printing (Q): \$292.35

4. INVESTMENT BALANCE – FIDELITY INVESTMENTS

<i>Month</i>	<i>Beg Bal</i>	<i>Market Chg</i>	<i>Div/Int</i>	<i>Deposit</i>	<i>W/D</i>	<i>Ending Bal</i>
July 2016	582,794.16	7,104.76	811.40	--	--	590,710.32
June 2016	578,052.76	3,581.71	1,159.69	--	--	582,794.16
May 2016	577,418.03	<320.02>	954.75	--	--	578,052.76

5. OTHER:

- Reviewed June/July transactions, corrected June for computer purchase. Made adjustments, reconciled tour fees.
- Reviewed/approved new Workers' Comp insurance policy – reduced cost.
- Filed SF270 for school outreach – transferred funds (\$6,500).
- Filed SF424, 424A for next Tower Engineering phase – Ryan to follow up with BLM.
- Continued with FSB project support: reviewed bolt testing report with Shoreline Engineering, processed invoice, contacted Yosemite Preservation Group, contacted BLM Engineering and began search for past reports.
- Installed remote computer support for financial system.

Harry M. Thorpe, Jr.

Attachment 3: Gift Shop Report –Holly Gant

Net Sales

	Jan	Feb	Mar	Apr	May	Jun
2011	884	1,009	1,354	2,517	1,435	2,216
2012	862	922	1,497	1,812	1,366	2,121
2013	1,848	1,270	1,931	2,849	2,208	3,407
2014	1,853	3,263	3,072	2,447	2,186	2,697
2015	2,873	2,278	2,512	2,604	2,783	3,628
2016	1,798	2,609	2,830	1,988	2,142	2,586

	Jul	Aug	Sep	Oct	Nov	Dec
2011	3,481	2,973	1,733	1,445	1,158	1,837
2012	3,718	3,725	1,951	2,653	1,207	1,344
2013	4,351	4,121	2,314	2,048	1,872	1,965
2014	3,838	4,283	3,045	2,528	1,412	1,635
2015	4,862	4,356	2,609	3,216	2,258	2,157
2016	4,861					

	TOTAL	Jan - June
2011	\$ 22,042	\$ 9,415
2012	\$ 23,178	\$ 8,580
2013	\$ 30,184	\$ 13,513
2014	\$ 32,259	\$ 15,518
2015	\$ 36,136	\$ 16,678
2016		

We were only \$1 off from last July's net total! Sales have been steady and we are adding a new design- an image of the tower that is in the style of the old WPA national park images that are so popular. I ordered a small amount of postcards, mugs and magnets to see how it sells. Jodie and I have been discussing ways to have tours end at the gift shop. I will have more details in the next month or two.

Attachment 4: BLM Report – Ryan Cooper

N/A

Attachment 5: Tower Update – Jim Harris

Summary of tower top project
8/24/16

Bruce Elster of Shoreline Engineering has started work on the second phase of the study outlined in his accepted proposal. He has learned of a construction company in San Francisco that does vertical drilling of brick masonry, but they only have done a maximum of 40 feet, not the estimated 80 feet needed for the lighthouse tower. He is discussing the “constructability” of the tower stabilization designs with Dan Murphy. The plan is to use an ideal model of the top three levels for the loading using a rod with a mass at the end while performing the tower stabilization design study. When an acceptable design for the tower stabilization is determined, then the ideal model will be replaced with a model based upon the materials and structure of the top three levels.

On another note, Bruce said that he has been in touch with Dr. Cole McDaniels of Cal Poly, and Cole told him that a paper authored by Dr. Peter Laursen and himself on their empirical measurement of the resonant frequencies and modes of the Piedras Blancas Lighthouse tower has been selected for presentation at a notable civil engineering conference at Maui, Hawaii (tough duty for them, and great publicity for us). It is being considered to obtain an intern from Cal Poly to work with Bruce on the tower study.

Attachment 6: Monument Update- David Cooper

August 19, 2016

TO: PBLSA Board Members

FROM: David Cooper

RE: California Coastal National Monument (CCNM)/Entrance Gate Updates

The photo essay “California Coastal National Monument—Six New Onshore Gateways” is now in print and in circulation. I recommend that the Board votes to upload a file version of it to our Web site. The Wilderness Society produced and posted a two-minute video about the CCNM expansion. It prominently features Piedras Blancas. I recommend that the Board ask Holly to post a link to the video on our website. Check it out here:

<https://wilderness.org/it's-time-expand-california-coastal-national-monument>

The special order millwork (12x12 and 8x8 redwood) for the entrance gate has been delivered to Dan Murphy's construction yard in Paso Robles. The stainless steel fittings, fasteners, and hardware are on order. Brush clearing and site work around the entrance gate continues.

Attachment 7: Power Lines Study – Zale Schuster

N/A

