

Piedras Blancas Light Station Association
Minutes
Rabobank Conference Room - Cambria, CA
June 22, 2016

Board Members in attendance: Tim Postiff (Vice Chair), Harry Thorpe (Treasurer), Jim Harris, John Brass

Board Members absent: Jackie Howland, David Cooper

Others present: Ryan Cooper (BLM), Jodie Nelson (BLM), BLM Interns Drew and Lexi, Abel Martinez, Zale Schuster

Tim Postiff called the meeting to order at 6:00 pm

Announcements: None

Approval of the Agenda: Agenda was approved with consensus.

Reports:

1. Secretary Report- *M/S/P Minutes of May 25, 2016 approved.*
2. Financial Status and Treasurer's Report - See attached.
3. Gift Shop Report- See attached.
4. BLM Update- See attached. Harry reminded the board to send the Hind Foundation an update.

Old Business:

1. Tower Update- See attached.
2. Office Computer Purchase Status – Tim and Harry recommended buying an HP 27" All-in-one computer from Best Buy for \$1800 with protection plan. *M/S/P approved*

New Business:

1. None

Discussion Items:

1. The board discussed ideas to honor Carole Adams. Ryan suggested a Beacon insert to volunteers re: her work at the LS and what she's doing now. *M/S/P purchase a row of 9 bricks honoring Carole approved* to be unveiled on Lighthouse Day, August 8. Bricks will be mentioned in the October Beacon. Ryan to spearhead
2. Zale Schuster submitted his résumé to the board for their consideration.
3. Volunteers/Events- Jodie said they would start to recruit new volunteers in mid-July. Abel asked about the possibility of a keeper's cottage tour this year; Holly to contact Carole for cottage owner's information.

Board meeting adjourned at 7:02 pm

TREASURER'S REPORT for May 2016

1. OPERATIONS INCOME: Last Month: \$3,357.50 YTD: \$16,806.76

PROFIT: Last Month: \$1,085.38 YTD: \$4,375.74

BLM SUPPORT EXPENSE: Last Month: \$750.05 YTD: \$8,461.60

BALANCES: H. O. Bank: \$20,690.65 ASAP: \$54,272.01

2. INVESTMENT BALANCE – FIDELITY INVESTMENTS

<i>Month</i>	<i>Beg Bal</i>	<i>Market Chg</i>	<i>Div/Int</i>	<i>Deposit</i>	<i>W/D</i>	<i>Ending Bal</i>
May 2016	577,418.03	<320.02>	954.75	--	--	578,052.76
Apr 2016	572,360.74	4,258.27	799.02	--	--	577,418.03
Mar 2016	557,389.78	14,069.23	901.73	--	--	572,360.74

3. OTHER:

- Audited May transactions and made adjustments.
- Transferred \$14,500 from Rabobank to Heritage Oaks Bank.
- Fidelity/Heritage Oaks downloads failed – no longer support Quicken 2013. Need to upgrade to Quicken 2016.
- Filed SF270 for FSB bolt testing – transferred funds (\$4,500).
- Awaiting historic gate replica reconstruction purchase request approval.
- Reviewed process for redefining SF424 funds and co-op status.

Harry M. Thorpe, Jr.

Net Sales

	Jan	Feb	Mar	Apr	May	Jun
2011	884	1,009	1,354	2,517	1,435	2,216
2012	862	922	1,497	1,812	1,366	2,121
2013	1,848	1,270	1,931	2,849	2,208	3,407
2014	1,853	3,263	3,072	2,447	2,186	2,697
2015	2,873	2,278	2,512	2,604	2,783	3,628
2016	1,798	2,609	2,830	1,988	2,142	

	Jul	Aug	Sep	Oct	Nov	Dec
2011	3,481	2,973	1,733	1,445	1,158	1,837
2012	3,718	3,725	1,951	2,653	1,207	1,344
2013	4,351	4,121	2,314	2,048	1,872	1,965
2014	3,838	4,283	3,045	2,528	1,412	1,635
2015	4,862	4,356	2,609	3,216	2,258	2,157

	TOTAL	Jan - June
2011	\$ 22,042	\$ 9,415
2012	\$ 23,178	\$ 8,580
2013	\$ 30,184	\$ 13,513
2014	\$ 32,259	\$ 15,518
2015	\$ 36,136	\$ 16,678
2016		

Attachment 4: BLM Report – Ryan Cooper

BLM Update 6/22/2016

Past Event Updates:

Hike in Tour – Tour went great. We had approx. 40 people hike out and walk around. We have a lot of things we learned to make future hike in tour.

Volunteers Summit – More than 15 Volunteers came out to eat pancakes, get an update and share ideas about Light Station activities.

Communication Tower:

No Change

Fog Signal Bldg. (FSB):

Dan says he is going to start fabricating the testing equipment early next week.

Special Event:

LH Closed	July 4th
Hike in Tours	July 27, 2016 and August 31, 2106
Light House Day	August 6 th
First School Group	September 23, 2016
National Public Lands Day	September 24, 2016

Educational Outreach:

I have heard back from all the schools and will have a total to Harry by the end of the week. Should be similar to last year.

Entry Gate:

We are all approved. And Dan has gotten the go ahead.

Reservation System

We will have a test website after the July 4th holiday to play with. We will have 2 weeks to give them any changes we want and then we should go live the first week in August.

Last 6 months tour numbers

	2014	2015	2016
January	487	485	436
February	557	535	484
March	559	508	597
April	554	499	540
May	420	503	313
June	580	794	*273

*not complete month

Attachment 5: Tower Update – Jim Harris

Summary of tower top project
6/22/16 Jim Harris

Bruce Elster of Shoreline Engineering continues work on his proposal for the next phase of the tower study. Bruce has not received any comments from Joe Jakubic of International Chimney concerning the copy of the Phase 1 study evaluation document Bruce sent him. The interior design approach for tower stabilization has an ok from Joe. Bruce continues to make progress on the new design for an interior structure but has been busy with two other projects this past month. Bruce is aware of the constraints imposed by the need to renew the cooperative agreement with the BLM, and the proposed plan to ask for a six-month extension.

Bruce will prepare one proposal and budget request from Shoreline for the final phase of the tower study. This proposal will have two stages, the first for the tower stabilization design (including simulation testing with the tower, and with the tower and top three levels replaced), and the second for the construction document for the final design. Bruce now plans to have the proposal to the PBLSA board by the end of summer, but has a goal to complete it by July if all goes well with his other work.

Bruce has offered his services via his contacts with the BLM in Sacramento to obtain more information on the new process that apparently will be invoked to renew the cooperative agreement, and he hopes to work with Harry Thorpe with this information (he will contact Harry by phone).