

**Piedras Blancas Light Station Association
Minutes from Board Meeting
RaboBank, Main Street, Cambria, CA
September 25, 2013**

Board Members in attendance: Jack Morehead (Chair), Tim Postiff (Vice Chair), Jim Harris (Secretary), Fred Apitz (Treasurer), David Cooper, and Jim Boucher (Ex-Officio)

Board Members absent: Carole Adams (Ex-Officio)

Others present: Jody Nelson (BLM intern), Michele Roest, Ben Boer, Harry Thorpe

Jack Morehead called the meeting to order at 6:00 p.m.

Announcements: (actually occurred during BLM report below). Jack introduced and welcomed Michele Roest, Ben Boer, and Harry Thorpe. He reiterated the desire to increase the PBLSA Board membership from five to seven members, and stated that Michele and Harry were invited as potential candidates for joining the Board. After they briefly introduced themselves, Jack stated that the normal procedure is for each to provide to Jim Boucher a one page biographical summary and a short statement of intent, which Jim Boucher will distribute to the PBLSA Board. It is requested that this be accomplished before the next Board meeting.

Approval of the Agenda: Agenda was approved.

Reports:

1. Secretary Report - Jim Harris previously emailed a copy of the minutes of August 28, 2013 for review. *M/S/P Minutes of August 28, 2013 approved, with correction to the spelling of Jim Pickering of BLM.*
2. Financial Status and Treasurer's Report – Fred Apitz distributed his report with the emailed agenda for this meeting (see Appendix A for revised version). *M/S/P Treasurer's Report of September 25, 2013 approved with revised paragraph in B) Current Financials as shown in Appendix A.*
3. Gift Shop Report – No report as both Carole Adams and Holly Gant were absent. [Carole notified the secretary after her review of the draft minutes that she sent out the January to August gift shop report to all PBLSA board members via email on September 2, 2013. In spite of the fact that this gift shop report was not presented at the meeting, the email report is included in Appendix D as a convenience to the PBLSA board members.]
4. BLM Update – Jim Boucher presented the September 25, 2013 BLM report that was previously presented with the agenda for the meeting, and is contained in Appendix B. Jim Boucher noted that the public agencies meeting for the communication tower is scheduled for October 10, 2013, Jody Nelson is working on the permits for the California Coastal Trail Segment, and possibly there may be support for one SDA intern next summer. He read a letter from the Secretary of Interior regarding the political situation and its possible impact. He also mentioned that there will be representatives from the federal, state and local governments and agencies attending the California Coastal Partnership Celebration at PBLSONA on October 23, 2013 at 10am. Jim Boucher distributed a list of Projects FY 2014 (see Appendix C); the list is partitioned into funded project, tentatively funded projects, not funded but needs to be done, and other. Discussion followed. Regarding the replica tower top issue, Jim Boucher is to call Jeff Emrick to determine the status of his proposed bid. Jim Harris, working with David Cooper, will contact the Construction Management faculty at Cal Poly to propose a meeting with them, either at campus or the light station, to learn more about the capabilities to be expected from a part-time CM intern working at PBLSONA. Jim Boucher added working with Cal Trans on the issue of the safety of the entrance to the PBLSONA on Highway 1 and working with PG&E and SLO County on relocating the power lines underground as possible tasks for a CM intern. Jim Boucher stated that he is still pursuing the use of PBLSA to become responsible for collecting the Amenity Fees for public tours.
5. Website Development – No report.
6. PBLSA Events – Jim Boucher stated that the twilight tour in October is sold out and that plans are being considered to add another twilight tour in November.
7. Grants – Jim Boucher and Jody Nelson are working with SLO County and Cambria seeking support for the educational outreach program. Jim Harris continues to build upon the work that Ivy Ku performed for the Honda grant to support the educational outreach program, and stated that he and Holly plan to have an on-line draft proposal

ready for Jim Boucher's review and preparation by the next PBLSA meeting. The plan is to request around \$25K for support of three years of the program in a proposal due on November 1, 2013. Jack Morehead encouraged Jody Nelson to work with PBLSA on grants.

8. Membership – Tim Postiff reported that the membership benefits package is being implemented.

Old Business:

(Items covered in above discussions)

New Business:

None.

Discussion:

None.

Jack Morehead adjourned the meeting at 7:30pm

Appendix A: Treasurer's Report 9/25/13 (as revised) Fred Apitz

Treasurers Report Light Station Association Board meeting 9-25-13

Please forgive the brevity of this report, the extraordinary workload (Holly is on vacation, etc.) during the last few weeks forces me to cut this short. I'll be happy to address all questions at the conclusion.

Profit: last month \$2,230.13 YTD \$6,829.15

BLM Support: last month **\$211.47** YTD **\$9,071.37** (included in above Profit)

A) Past Financials

Balances Over Time - (11/01/2012 - 08/31 /2013)

Month	Beginning Bal	Market Chng	Div & Int	Deposits	Withdrawals	Ending Balance
Aug-13	\$637,110.52	(\$7,774.88)	\$1,033.28	\$0.00	\$0.00	\$630,368.92
Jul-13	\$631,251.93	\$4,721.89	\$1,136.70	\$0.00	\$0.00	\$637,110.52
Jun-13	\$641,911.45	(\$11,676.43)	\$1,016.91	\$0.00	\$0.00	\$631,251.93
May-13	\$650,373.20	(\$9,684.42)	\$1,222.67	\$0.00	\$0.00	\$641,911.45
Apr-13	\$618,552.29	\$4,859.56	\$1,883.56	\$25,877.79	(\$800.00)	\$650,373.20
Mar-13	\$616,952.80	\$518.33	\$1,081.16	\$0.00	\$0.00	\$618,552.29
Feb-13	\$617,057.14	(\$655.93)	\$551.59	\$0.00	\$0.00	\$616,952.80
Jan-13	\$512,780.22	\$1,674.43	\$602.49	\$107,950.17	(\$5,950.17)	\$617,057.14
Dec-12	\$415,092.95	(\$1,139.06)	\$461.96	\$123,364.37	(\$25,000.00)	\$512,780.22
Nov-12	\$280,134.39	(\$374.65)	\$333.21	\$135,000.00	\$0.00	\$415,092.95
Total		(\$19,531.16)	\$9,323.53	\$392,192.33	(\$31,750.17)	

B) Current Financials

The Board approved a loan to BLM, in the amount of \$2,784.00, to pay for the retention of an intern. BLM will reimburse expense by moving money transferred to PBLSA accounts over to cover loan.

I ask for your approval.

Thanks

Fred Apitz

Appendix B: BLM Update 9/25/13 Jim Boucher

BLM Update 09/25/2013

Communication Tower – Construction of the replica tower is complete. Associated work such as grounding, placement of communication equipment, etc. needs to be accomplished. All public agencies using the tower will meet on site in the near future to work out the details of transferring equipment to the tower. In-house work continues on the interior of the communication shed.

Fog Signal Bldg (FSB) – Wellsona Engineering will be starting the foundation upgrade project in October, possibly as early as next week. Shoreline Engineering has developed seismic upgrades alternatives for the FSB. The plans need to be reviewed by BLM.

CA Coastal Trail Segment- A SLO Co. land use permit is being pursued. Full permitting is required by SLO Co.

Potable Water Project – Two exploratory wells will be drilled soon to determine water availability: a deeper fresh water well near the light station entry road, a salt water well in the parking area of the former Navy building.

Lighthouse Paint- KEIM Paint and Tri J Construction have collaborated and are willing to address the paint issue on the lighthouse. Logistics to correct the issues need to be worked out.

Resource Burn – CA State Parks and Cal Fire conducted a prescribed burn on 9/19 on the Outstanding Natural Area north and south of the light station entrance road. The burn is an attempt to reduce non-native plants and introduce fire back into the ecosystem.

Sierra Club Work Party – A Sierra Club work party will be on site Oct 5-12 to construct a new boundary fence and assist in non-native plant removal.

Educational Outreach Program – The outreach program for the 2013-2014 school year began with Cayucos Elementary School. A class presentation was conducted on 9/18 and a field trip to Piedras Blancas took place on 9/20.

Interns – Molly Nillson and Ivy Ku have completed their internships (and just like that, they are gone). We are looking into ways to help fund additional interns...Federal Work Studies Program, AmeriCorps.....

Special Events- CA Coastal Partnership Celebration, 10/23 at 10 am.

Possible Furlough – The Sect. of the Interior has sent a message to employees regarding the possibility of a furlough (aka Government Shutdown) beginning Oct 1.

Appendix C: Projects FY 2014 Jim Boucher

Projects FY 2014

FUNDED PROJECTS

Restoration of Fog Signal Building

Tasks to be complete

- Foundation upgrade
- Brick wall repairs
- Seismic upgrade
- Truss repair
- Roof covering
- Floor covering
- Exterior paint
- Electrical
- Landscaping

Move radio equipment to replica tower and communication shed.

Tasks to be completed

- Grounding (tower)
- Electrical (shed)
- Floor covering (shed)
- Racks and trays (shed)
- Layout of communication and associated equipment (tower and shed)
- Communication wiring (shed)
- Fall protection (tower)
- Landscaping
- Backup generator system

Restore Northern Wetland (after 7/2014)

Tasks to be completed

- Compliance
- Prepare contracts
- Oversee contractors

TENTATIVELY Funded

Develop Potable Water System

Tasks to be completed

- Drill exploratory wells
- Design and plumb delivery/waste system based upon well data
- Design and install desalination system
- Design and construct housing for desalination equipment

- Design and plumb non-potable system

NOT FUNDED but needs to be done

Rewire phone system (partially completed)

Tasks to be completed

- Pull wire through conduit
- Rewire houses
- Connect to AT&T

Continue Compliance on the CA Coastal Trail

Other

Dismantle Communication Tower/Remove Equipment Room

Develop plans for seismic upgrade and replacing upper levels of the lighthouse

Repaint wooden building

Appendix D: Gift Shop Report Carole Adams (sent to PBLSA board members via email on September 2, 2013)

GIFT SHOP SALES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2011	884	1009	1354	2517	1435	2216	3481	2973	1733	1445	1158	1837	\$22,042.00
2012	862	922	1497	1812	1366	2121	3718	3725	1951	2653	1207	1344	\$23,178.00
2013	1848	1270	1931	2849	2208	3407	4351	4121					\$21,985.00

Total gift shop sales Jan-August \$21,985